



Our Lady of the Mount - Office of Faith Formation

<u>DAY</u>	<u>GRADE</u>	<u>TIME</u>
<u>MONDAY</u>	1 – 5	4:15 - 5:30
	6	4:15 – 5:30
	7	7:00 – 8:15
<u>TUESDAY</u>	1 – 5	4:15 - 5:30
	6 (Limited Class Size)	4:15 – 5:30
<u>WEDNESDAY</u> 	NO EARLY CLASSES	Not Available
	6 – 7	5:00 - 6:15
<u>THURSDAY</u>	1 – 5	4:15 – 5:30
 Please note <u>Revised</u> Class Time Schedule 2018-2019		

PLEASE PRINT AND KEEP HANDY A COPY OF THE PARENT HANDBOOK FOUND IN THE OLM WEBSITE FOR FAITH FORMATION.

IT IS MANDATORY YOU SIGN AND RETURN THE FOLLOWING:

- **REGISTRATION FORM**
- **PARENT AGREEMENT**
- **HONEYWELL INSTANT ALERT**
- **ALLERGY/SPECIAL NEEDS FORMS**
- **PARENTS PARTICIPATION FORM**

Our Lady of the Mount - Office of Faith Formation

Phone: 908-647-1075 x112/113 Fax: 908-647-7885 E-Mail: religioused@olmwarren.org

2018 -2019 REGISTRATION FORM Grades 1 - 7

FAMILY NAME _____

Last Name

Father

Mother

ADDRESS _____

Is this a change of address from previous year? _____

PHONE _____ CELL _____

Is this a change of phone from previous year? _____

EMAIL _____ change from last year _____ yes _____ no

Please see page 11 of the Parent Handbook for days and times of sessions. To add new students to the program, see section at the bottom of the page.

Child's Name	Grade & School in Sept.	CCD Day & Time Attending
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ I would like to place my **7th** grader in the **Wednesday** class. **I understand this will not be in conflict with any after school sports and play practices.** Classes are filled on a first come first serve basis depending on teacher availability. **NO CLASS CHANGES will be made after August 31.**

Registration fee \$200 for first child _____ and \$50 for each addition child Grades 1-7
Registration **due by June 15.** Please include **\$60 late fee after this date** (not for new registrants).

***Attach Parent Handbook Agreement, Honeywell, Allergy Forms – Completed, Signed and Dated**

FOR NEW STUDENTS ONLY

Please add student information below. **Attach a copy of the student's Baptismal Certificate** to registration for each additional NEW student.

Father's Name _____ Religion _____

Mother's Maiden Name _____ Religion _____

* Please note special notation for each parent, if applies, i.e., guardian, divorced, deceased parent*

Student Name _____ Date Of Birth _____

Last

First

Month/Day/Year

Month/Day/Year

Church Name/Town/State

Baptism _____ Location _____

Penance _____ Location _____

First Communion _____ Location _____

For additional new students, please attach separate paper with the same information.

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***Attach Parent Handbook Agreement , Honeywell, Allergy Forms – Completed, Signed and Dated**

Parent Handbook Agreement

Child(ren)'s Name _____

Grade Level(s) _____

I, the parent or legal guardian of the above-mentioned child(ren), have read, understood, and agree to comply with all the policies and procedures listed in the Religious Education Parent Handbook:

Attendance at Liturgy
Behavior
Dress Code
Absences
Homework
Food Allergies
Testing
Progress Reports
Sacramental Programs Policy/Parents Meetings
Operating Information – see individual listing
Child Abuse Policy
Drugs, Alcohol, Weapons
Records and Transfer Policy
Curriculum

I understand and agree that my or my child's failure to abide by all of these policies and procedures may result in my child's suspension or removal from the program.

Parent's Signature _____

Date _____

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HONEYWELL INSTANT ALERT – Pre-registration

The Office of Faith Formation utilizes Honeywell Instant Alert to inform parents of class cancellations due to inclement weather. In addition, it is used to distribute timely information on a regular basis via e-mails and text messages. We require all families to register with Honeywell. Please note: Our program is independent of the local elementary schools. Separate registration is required for both.

(All information is required)			
Student First/Last Names	Grade	School	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parent(s) First/Last Names _____

Address _____

Town _____ Zip _____

Home Phone _____



Catechists only - please complete

First/Last Name _____

Home /Cell Phone _____

School/day teach _____

E-mail _____



-----DETACH AND SAVE-----

Log on and register for the system after July 31 at:

<https://instantalert.honeywell.com>

You must register to receive program cancellations and informational updates.

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ALLERGY/SPECIAL NEEDS FORM

Please complete the following questions if your child(ren) has specific needs. This important information helps the catechist meet the needs of your child and **will not categorize** your child in any way.

Child's Name _____ Grade _____

Please circle all that apply:

ADD/ADHD

Medication

Food Allergy

Medical Condition

Special Services: IEP, Resource Room,
In-class support

Explanation: _____

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Parent Participation Form

In order to provide the students at Our Lady of the Mount with the best faith formation experience, participation on the part of the parents is welcome, needed and considered a blessing.

Every parent is required to volunteer at least one hour of his/her time during the school year. Please note that we provide babysitting for pre-school children if you volunteer to teach or aide. Teachers and aides do not pay the registration fee.

Qualifications for catechists: Willing to give time and talent. Share faith with conviction, joy, love and enthusiasm.

Teaching experience not necessary: Training and support will be provided.

Catechist aide: Be willing to assist the catechist on a weekly or rotating basis. This is an opportunity to gain classroom experience and skills to teach in the future.

We are hoping to provide each catechist with a classroom aide, as it is difficult to have only one adult in a classroom. Aides will assist with classroom set up and any children that require one-on-one assistance.


A responsible high school student may be considered for the position of catechist aide. High School seniors with prior classroom experience may also be approved by the Parish Catechetical Leader for a catechist position.

PLEASE NOTE: We comply with the Diocese of Metuchen Protecting God's Children program to provide a safe environment for all children. Any volunteer, 18 years of age or older, must be screened through the Diocesan program. Volunteers are required to fill out a volunteer application form and attend a training workshop. In addition, a background check will be performed and fingerprints taken. There is no cost to the volunteer.

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Parent Participation Form – 2018-2019

Please check the grade and day you would like to volunteer:

TEACH	AIDE	Day/School	Time	Grade Level
_____	_____	MONDAY	4:15 – 5:30 pm	Gr. 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___
_____	_____	MONDAY	7:00 - 8:15 pm	Gr. 7 ___ 8 ___
_____	_____	TUESDAY	4:15 - 5:30 pm	Gr. 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___
_____	_____	WEDNESDAY 	5:00 – 6:15 pm	Gr. 6 ___ 7 ___ 8 ___
_____	_____	THURSDAY	4:15 – 5:30 pm	Gr. 1 ___ 2 ___ 3 ___ 4 ___ 5 ___

 (Middle School sports and play practices conflict with this time slot.)

SUBSTITUTES (*greatly needed*): Grade Level ___ / MON ___ TUES ___ WED ___ THURS ___

HALL MONITOR - MON ___ TUES ___ WED ___ THURS ___

OFFICE AIDE – Mon ___ TUES ___ WED ___ THURS ___

DISMISSAL PARENT HELP – MON-8:15 ___ THURS - 5:15 ___

Other areas volunteers are needed:

Thank you for considering the following opportunities, some are monthly, others are less frequent.

_____ BABY-SITTING - MON ___ TUES ___ WED ___ THURS ___

Provide babysitting for catechists' children. You may bring your pre-school children with you.

_____ 1st GRADE PARENTS – Coordinate or assist for 1st Grade Events

_____ 2ND GRADE PARENTS – Assist for 2nd Grade Events

_____ 7th GRADE PARENTS – Coordinate/Assist with 7th Grade Mini – Retreat and Reception

_____ 8th GRADE PARENTS – Coordinate / Assist with 8th Grade Participation Diocese Events

_____ 8th GRADE PARENTS Coordinate / Assist with 8th Grade Dinner Retreat

_____ Donation of food (pasta, salad, bread, dessert) will be contacted in **September/early October** prior to event

_____ **FUNDRAISER CO-ORDINATORS/HELPERS** – Meet with committee to choose and run two fundraisers during the year to support the program. The fundraisers are usually held in the fall and spring.

Ex, Wreath Making ...TBA

_____ **SUNDAY MASS SOCIALS**- Families are needed to help host coffee & doughnuts socials **after every Mass. A sign -up sheet will be made available soon.**

_____ **FAMILY MASS GREETERS** - Family volunteers are needed to assist with greeting and handing out bulletins at the 10:00 am Family Mass once a month. A commitment of once or twice a year is required.

_____ **COORDINATORS / HELPERS FAMILY SOCIAL/ SPIRITUAL ACTIVITIES**

Living Rosary, Movie Night etc....

Name _____ Phone _____

E-mail _____

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GRADE SCHOOL VOLUNTEER

_____ **READERS/FAMILY MASS** – (Grades 6,7,8 and up.) Once a month rotation and special events.

_____ **USHERS** _____ **ALTAR SERVER** (Grades 3 and up)

Name _____ Grade/age _____
Phone _____
E-mail _____

*** HIGH SCHOOL STUDENT - CATECHIST AIDE

Name _____ Grade/age _____
Phone _____ E-mail _____